

# **Tinjauan Atas Prosedur Pembelian Alat Mesin Pada Direktorat Prasarana dan Sarana Pertanian Kementerian Pertanian**

**Oleh**

**Alifa Riza Prinandita**

## **Abstrak**

Kegiatan Praktik Kerja Lapangan ini dilakukan selama 2 bulan di Ditjen Prasarana dan Sarana Pertanian. Selama Praktik Kerja Lapangan ditempatkan pada Bagian Keuangan dan Perlengkapan. Dalam melakukan prosedur pembelian Ditjen Prasarana dan Sarana Pertanian menggunakan metode pembelian secara elektronik. Metode pembelian secara elektronik memiliki beberapa manfaat, yaitu proses akan lebih cepat dan efisien, produk terjamin, serta harga produk barang dan jasa yang transparan. Dalam melaksanakan prosedur pembelian pemerintah mengembangkan suatu sistem pengadaan yang berlandaskan pada sistem informasi yang di dalamnya memuat daftar barang, jenis spesifikasi teknis barang, dan harga barang yang ada dalam catalog elektronik (*E-Catalogue*). Katalog elektronik dikembangkan dan dikelola oleh Lembaga Kebijakan Pengadaan Barang/Jasa Pemerintah (LKPP) untuk dimanfaatkan oleh seluruh Kementerian/Lembaga/Satuan Kerja Perangkat Daerah/Institusi (K/L/D/I) dalam rangka pengadaan barang dan jasa tersebut. Untuk dapat memperlancar pelaksanaan pengadaan barang yang dimuat dalam *e-Catalogue*, LKPP menerbitkan Surat Edaran nomor 3 tahun 2015 tentang Pelaksanaan Pengadaan Barang/Jasa melalui *E-Purchasing*. *E-Purchasing* yaitu tata cara pembelian Barang/Jasa melalui sistem katalog elektronik. *E-Purchasing* dikelola oleh Sistem Pengadaan Secara Elektronik (SPSE) agar menjadi aplikasi *E-Purchasing*. Aplikasi inilah yang menghubungkan penyedia dengan katalog elektronik.

**Kata Kunci:** Prosedur, Katalog Elektronik, Pembelian Elektronik.

***Review of the Machine Purchase Procedure  
At the Directorate General of Agriculture Infrastructure and  
Facilities of the Ministry of Agriculture***

**By**

**Alifa Riza Prinandita**

***Abstract***

*This Field Work Practice activity was carried out for 2 months in the Directorate General of Agricultural Infrastructure and Facilities. During Field Work Practices placed in the Finance and Equipment Section. In conducting purchasing procedures, the Directorate General of Agricultural Infrastructure and Facilities uses the electronic purchase method. The electronic purchase method has several benefits, namely a faster and more efficient process, guaranteed products, and transparent prices of goods and services. In implementing purchasing procedures the government develops a procurement system that is based on an information system which includes a list of goods, the type of technical specifications of the goods, and the price of goods in the electronic catalog (E-Catalog). Electronic catalogs are developed and managed by the Government Goods / Services Procurement Policy Agency (LKPP) to be used by all Ministries / Institutions / Regional / Institutional Work Unit (K / L / D / I) in the procurement of goods and services. To be able to facilitate the implementation of procurement of goods contained in e-Catalog, LKPP issues Circular number 3 of 2015 concerning the Implementation of Goods / Goods Procurement through E-Purchasing. E-Purchasing is the procedure for purchasing goods / services through an electronic catalog system. E-Purchasing is managed by an Electronic Procurement System (SPSE) to become an E-Purchasing application. This application connects providers with electronic catalogs.*

***Keywords:*** Procedure, E-Catalog, E-Purchasing.